

XSD OP AREA PLAN

1. Daily Report Introduction

Every morning the Operational Area dispatch center will send out the Operational Area Daily Report to a pre-determined email list.

This report is filled out daily by staff from the Operational Area Dispatch center utilizing data provided by each of the Zone Communication Centers using a document titled **Mutual Aid Resource Availability** (a sample of this document is included in this section).

Each Zone Communication Center is responsible for providing this information to the OP Area dispatch center by 0830 hours every day. The Operational Area dispatch center will compile the information from each zone and email out the daily report by 0900 hours daily.

2. Information provided in daily report

- a) XSD Op Area report
 - a. This tab lists the current date, Op Area Coordinator, burn status, total OP Area resources committed, and total resources available to the OP Area.
- b) OES Report:
 - a. This tab lists the current status of all OES Type I and Type III engines as well as the OES Water Tender. This tab also lists the current rotation for OES Type I engines as well as a history of recent assignments. Also found on this tab is the zone responsible for MACS rep duty.
- c) Metro Zone Aircraft:
 - a. This tab lists the daily status update of all of the aircraft dispatched by San Diego Fire including SDGE Aircraft.
- d) Strike Team Rotation :
 - a. This tab lists the planned need strike team rotation for the 4 zones that make up the XSD Op Area. This tab also provides a history of the most recent strike team assignments from the OP Area.
- e) XSD Op Area Contact Info:
 - a. This tab lists all of the contact information for the XSD Op Area to include the OP Area Coordinator, Primary and Secondary Alternate Coordinators, Zone Coordinators and Dispatch Center Contact information.

A copy of each tab of the Daily report as well as a copy of the Mutual Aid Resource Document can be found on the following pages.